



DISTRICT COURT OF THE STATE OF OKLAHOMA
FOURTEENTH JUDICIAL DISTRICT
TULSA COUNTY COURTHOUSE
500 S. DENVER AVE.
TULSA, OKLAHOMA 74103

CONTRACT ATTORNEY APPLICATION
FY 2020 (July 1, 2019 – June 30, 2020)

Last Name First Name Middle Initial OBA Number

Doing Business As (if an entity other than the individual will be the contracting party, such as a partnership or corporation)

Firm / Office Name

Office Address (City / State / Zip)

Telephone No.

Fax No.

Mailing Address (City / State / Zip) (only if different from above)

E-mail address, if any

I. APPLICANT'S BACKGROUND

I affirm that I am a member in good standing with the Oklahoma Bar Association.

initial

Oklahoma Bar Admission: Month: _____ Year: _____

Other bar admissions and dates: _____

Fluency in languages other than English: _____

II. LEGAL EMPLOYMENT

1. Current law position (indicate whether as a partner, associate, sole practitioner, etc.; also indicate if full-time or part-time)

2. General nature of current practice (e.g., criminal -- trial and/or appellate; civil litigation, corporate, gen. practice, etc.)

3. Indicate your legal experience during the last three (3) years, including part-time employment and clerkships. Provide the names, addresses and telephone numbers of employers, including judges, if any, and the dates of employment. (Attach additional sheets as needed.)

Employer _____

Position _____ Dates _____

(From - To)

Address _____

City, State, Zip _____ Phone _____

Employer _____

Position _____ Dates _____

(From - To)

Address _____

City, State, Zip _____ Phone _____

Employer _____

Position _____ Dates _____

(From - To)

Address _____

City, State, Zip _____ Phone _____

JUVENILE DEPRIVED PARENT REPRESENTATION

III. LITIGATION EXPERIENCE

- 1. Number of years of Deprived litigation experience. _____
- 2. Number of years of Deprived litigation experience in Oklahoma. _____
- 3. During the last three (3) years, how many Deprived cases have you handled as counsel to completion (e.g., finalization of permanency plan; termination of parental rights, successful reunification)?

For the State _____

For the Child _____

For the Parent _____

4. During the last three (3) years, how many of the following types of proceedings have you handled or participated in?

a) Termination of parental rights jury trials to verdict or hung jury _____

b) Termination of parental rights bench trials to decision _____

c) Appeals completed on termination of parental rights _____

5. In the last year, how many Deprived cases have you accepted by court appointment?

6. Estimate the percentage of your total working hours that you devoted to handling Deprived cases for each of the three (3) preceding years?

_____ % Calendar Year _____

_____ % Calendar Year _____

_____ % Calendar Year _____

7. a) Identify your last five (5) cases that went to trial in any court division.

Name and Case No.	Court/Judge	Charge	Adversary's Name/Tel No.
_____	_____	_____	_____

_____	_____	_____	_____
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_____	_____	_____	_____
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_____	_____	_____	_____
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_____	_____	_____	_____
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III. TRAINING

List the CLE courses you have attended or taught during the last three (3) years that involve the practice of juvenile law. (Attach additional sheet(s) as needed.)

Program Name	Sponsor	Date	Place	Attended (A) or Taught (T)

V. INFORMATION ABOUT APPLICANT'S OFFICE

Will other attorneys in your firm be assigned matters under the contract?

Yes No

If yes, will you accept ethical and legal responsibility for any work assigned to another attorney in your firm

Yes No

What are the names of all other attorneys in your firm that may be assigned matters under the contract?

Number of secretarial and other support staff

Is your office computerized

Yes No

If yes, do you operate a spreadsheet program

Yes No

If yes, primary spreadsheet program is:

Do you have an in-house law library

Yes No

Do you have electronic legal research capabilities

Yes No

Are you willing to place reasonable restrictions on your other legal practice to ensure the parent clients served under this agreement are competently represented?

Yes No

Will you be able to be present at all court hearings understanding

that the majority of the hearings cannot be continued for conflicting appearances in other court divisions?

Yes No

VI. GRIEVANCE MATTERS

1. State whether you have been disbarred, suspended, reprimanded, or otherwise disciplined by any segment of the bar including, but not limited to any local, district or state grievance authority of an organized bar. If yes, give full details by attachment to this application.

Yes No

2. Do you now have any charges pending against you, either in court or grievance committee that could result in the filing of a malpractice suit, a grievance committee proceeding or a suit for disciplinary action? If yes, give full details by attachment to this application.

Yes No

3. I agree that I will immediately notify the Tulsa County District Court of any reason which would render me unfit to continue to provide competent representation.

Yes No

4. I affirm I am a current member in good standing with the Oklahoma Bar Association.

5. *I further affirm I currently have professional liability insurance during the term of the contract.*

6. In submitting this application, I authorize the Tulsa County District Court, or its authorized agent, to contact all persons, firms, officers, corporations, associations, organizations, state and federal agencies, institutions, and any other entities about the information set forth herein and to request any relevant documentation, records or other information necessary to conduct a full investigation of this application, including but not limited to, the records of grievances in possession of a grievance committee or the general counsel of the Oklahoma Bar Association. I further agree that all information received by the Tulsa County District Court shall be confidential and that I have no right of access to any information, documentation or records received by the Tulsa County District Court from third parties.

Applicant's Printed Name

Applicant's Signature

STATE OF OKLAHOMA)
)
COUNTY OF _____)

I, _____, being duly sworn, state that I have read the foregoing application and answered each question fully and frankly, without concealment, reservation or qualification, and my answers, statements and representations are, to the best of my knowledge, true and complete.

Applicant's Signature

Subscribed and sworn to before me, on this the _____ day of _____, 20_____.

(SEAL)

Notary Public

My Commission Expires: _____

My Commission No.: _____

RELEASE AND WAIVER

STATE OF OKLAHOMA)
)
COUNTY OF _____)

I, _____, am an applicant to become a contract attorney for the Tulsa County District Court.

As a condition of my application, I freely and voluntarily consent to the Tulsa County District Court investigating my legal qualifications and legal work experience, and I expressly authorize the release and disclosure of information relating to my legal qualifications and legal work experience to the Tulsa County District Court, or its authorized agent, including but not limited to, files and records containing such information maintained by former and current employers, educational institutions, governmental bodies, professional associations, and investigative, disciplinary or grievance bodies.

I hereby waive any privilege of confidentiality I might have with respect to the release of any such information, documentation and records.

A photocopy of this authorization shall be considered as effective and valid as the original.

Applicant's Printed Name

Applicant's Signature

Subscribed and sworn to before me, on this the _____ day of _____, 20_____.

(SEAL)

Notary Public

My Commission Expires: _____

My Commission No.: _____